

**INFORMAL NOTICE TO BIDDERS  
TO FURNISH FOR  
RENOVATION OF THE NDS ADMINISTRATION BUILDING  
Informal Contract No. HU 2020-02 IC-03**


Sealed Proposals will be received by the City of Hastings Utilities Department, 1228 North Denver Avenue, PO Box 289, Hastings, Nebraska 68902 until **2:00 PM, Monday, March 2, 2020** at which time they will be opened and read aloud for Renovation of the NDS Administration Building in Hastings, Nebraska.

Proposals received after the above time and date will be returned unopened to the party submitting the proposal.

Each proposal shall be accompanied by a cashier's check, certified check drawn on a U.S. commercial bank, or a bid bond in an amount of not less than five percent (5%) of the total bid in accordance with Proposal of this specification. Such check or bid bond shall be contained in a separate envelope attached to the outside of bidder's proposal envelope. If the bid bond is not attached as specified, the bid will be considered incomplete and will not be opened. **All proposal and bid bonds shall have original signatures.**

The City of Hastings Utilities Department reserves the right to accept the bid which best suits its needs whether the price is the lowest or not, to reject any or all bids, and to waive any informalities.

Prospective bidders may secure a copy of the Proposal Form, including Plans and Specifications, at the office of the Manager of Utilities, 1228 North Denver Avenue, Hastings, Nebraska.

  
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Keith Leonhardt  
Director of Engineering