

**CONTRACT AND SPECIFICATIONS
FOR
THREE CURRENT PRODUCTION MODEL
FOUR DOOR SPORTS UTILITY VEHICLE (SUV)
WITH FOUR WHEEL DRIVE OR ALL WHEEL DRIVE
CITY OF HASTINGS
Contract No. HU 2023-104**

**Proposals Will Be Opened Promptly At
1:30 PM, Wednesday, December 27th, 2023**

Bid Submitted By: _____



INSTRUCTIONS TO BIDDERS

All proposal information, including any unit price fill in sheets or other required information, shall be submitted on the proposal forms hereto attached. Copies of addenda, if any, shall be signed and attached. City of Hastings does NOT accept faxed or emailed bid returns.

Bidders shall inform themselves of all relevant matters, and, if awarded the contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might not have been fully informed, prior to the bidding.

The Bidder bidding on the Specifications herein, who has exceptions to those called for in the Specifications, must so state in the space provided below and/or attach a letter explaining in detail the exceptions taken to those required in the Specifications. This letter of explanation shall become a part of the bid and shall be attached hereto. Failure by the Bidder to outline his exceptions will require the successful Bidder to comply with these Specifications.

EXCEPTIONS TO SPECIFICATIONS:

The Purchaser will not assume obligations resulting from losses or damages until acceptance of the equipment.

If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of any part of the Specifications or other proposed contract documents, he may submit to Purchaser a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by addendum duly issued or delivered to each person receiving a set of such documents. The Purchaser will not be responsible for any other explanation or interpretation of the proposed documents.

All addendums must be signed and attached to bid documents or proposal will not be accepted.

IF YOU HAVE QUESTIONS OR
NEED HELP ON THESE SPECIFICATIONS
PLEASE CONTACT ANY OF THE FOLLOWING:

TECHNICAL QUESTIONS

Chris Naegele
Mechanic
Ph # 402-462-3680
Cell# 402-831-1378
Email: bidquestions@cityofhastings.org

General Questions or Requests

Rena Griess
Engineering Admin Assistant
Ph# 402-462-3665
Email: bidquestions@cityofhastings.org



IMPORTANT MAILING (OR HAND DELIVERY) INSTRUCTIONS

Please address your return envelope as shown in the example below. All bids must be sealed in a properly marked envelope.

To hand deliver, please drop off between the hours of 8:00am – 5:00pm Monday-Friday.

Your Return Address

City of Hastings
Attn: Renae Griess
1228 N Denver Ave
Hastings, NE 68901

This Information MUST BE typed or written in the lower left hand corner of return envelope OR SIMPLY CUT OUT AND TAPE ON YOUR RETURN ENVELOPE



BID DOCUMENTS ENCLOSED
ATTN: Renae Griess, Administrative Assistant
Contract No: HU 2023-104
Three Current Production Model Four Door Sports Utility Vehicle SUV
Bid Opens: Wednesday, December 27, 2023 @ 1:30 pm

If returning Fed-X or similar carrier, please enclose the bid in an “inner” envelope which is sealed. Please make sure BOTH envelopes are properly marked on the OUTSIDE OF THE ENVELOPE as shown in the example above.

One bid per envelope. Bid submittal via email is not allowed. Bids must be checked in to the City of Hastings prior to 1:30 pm deadline.

**PROPOSAL FOR
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City of Hastings
1228 N Denver Ave
Hastings, NE 68901

Issue Date: 12/6/2023 **Return Date on or Before:** 12/27/2023 **Wednesday @ 1:30 PM**

We, the undersigned, being familiar with all parts of this document, do hereby agree to furnish and deliver f.o.b., Hastings, Nebraska the following three SUV's for the City of Hastings specified to purchaser for the following firm price.

Any modification of bid proposal will be considered non-conformance of the bid. All exceptions to the proposal shall be noted as an exception to the bid.

Is Nebraska Sales Tax included in your quoted prices: Yes No

Delivery Date on or Before: _____

Exceptions: No Yes (If yes, attached exceptions)

ITEM I. Three current production model SUV as specified in Technical Specifications.

Item #	Description: Manufacturer/Model	Amount
1		\$
2		\$
3		\$
Total		\$
(Price in Words)		

In submitting this proposal, it is understood that the right is reserved by the City of Hastings to reject any or all proposals and it is further understood that this proposal may not be withdrawn for a period of sixty (60) days after proposals are opened. It is further understood that the City of Hastings reserves the right to select any or all of the items above as they deem appropriate.

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CONTRACT NO. HU 2023-104**

All bid documents, including proposals, etc., must be submitted with original signatures. No copies will be accepted. Please make sure you have filled in Subsidiary Proposal Data Sheet.

OFFICIAL NAME & ADDRESS

Firm Name	Signature
Address	Typed or Printed Name
City, State, Zip	Title
/	Date
Work Phone No. Cell No.	Date
Fax No.	Email Address

**TECHNICAL SPECIFICATIONS
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Vehicle to be current production Sports Utility Model (SUV) with four doors and 4 wheel drive or all all wheel drive, all standard equipment, and include minimum requirements as specified.			
Note: Indicate if your bid meets requirements by writing in YES or NO in center column.			
Item #	Minimum Bid Requirements	Yes/ No	Bidder Supplied Data
1.	Air Conditioning: Factory		
2.	Braking System: Four wheel anti-lock		
3.	Cargo Space: 53 cu ft minimum		
4.	Color: White with black or gray interior		
5.	Doors: 4-door power locks with remote keyless entry		
6.	Engine: 2.0 – 3.0 Liter, 4 cylinder gasoline		
7.	Floor Covering: Heavy duty vinyl, front and back if available		
8.	Mechanical – 4 wheel drive or all wheel drive		
9.	Power 12V Outlet: 2 minimum		
10.	Seating System: Front buckets with fold down rear seat (for a flat surface) minimum 5 passenger capacity		
11.	Seats: Cloth		
12.	Tires: All terrain		
13.	Transmission: automatic		
14.	Wipers: Back window wiper included w/defogger		
15.	Wheel Base: 103" minimum		
16.	Splash guards: front and rear		
17.	Brochure: Bidder to supply brochure on vehicle to be supplied		
18.	Hands free phone, wifi hotspot, Bluetooth		

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19.	Back up camera		
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OPTION ITEMS ARE SEPARATE FROM TOTAL ESTIMATE:

Option 1:	Additional cost for a third key	\$
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