

<b>Position Title</b>	Emergency Medical Technician (EMT)	<b>Department</b>	Fire
<b>Application Deadline</b>	Open until filled, 1 <sup>st</sup> review, April 25, 2023	<b>Application</b>	<a href="http://www.cityofhastings.org/EMTpt">www.cityofhastings.org/EMTpt</a>
<b>Wage Range/ Benefits</b>	\$14.84 - \$21.51 per hour No Benefits	<b>Hours</b>	Minimum of one eight (8) hour shift per month. Hours based on dept. needs and special events.
<b>FLSA Status/ Union</b>	Non-Exempt (hourly) Non-Union	<b>Residency Requirement</b>	No
<b>Supervision Received</b>	Under general supervision of station shift officer.	<b>Supervision Exercised</b>	None
<b>Subject to Recall</b>	No	<b>Shift Work</b>	Yes, variable

**DESCRIPTION OF WORK**

The Emergency Medical Technician (EMT) is a single role position having emergency and preventative medical care responsibilities. Depending on the nature of the emergency, the EMT will drive emergency response vehicles, provide basic life support medical intervention, and provide support services at the scene of other emergencies. Non-emergent activities may include preventative activities such as in-home care, home safety assessments, patient follow-up, and social services referrals. Work is often carried out under stressful conditions in the presence of physical, environmental, biological, and chemical hazards.

**QUALIFICATIONS**

- High school diploma or GED at time of application.
- By date of hire, must be 18 years of age or older.
- United States Citizen

**LICENSES/CERTIFICATIONS/REGISTRATIONS REQUIRED**

- Valid Nebraska driver's license along with ability to be insured by the city's insurance carrier to drive city vehicles.
- State of Nebraska EMT license
- Department recognized Emergency Vehicle Operators Course (EVOC) within 2 months of hire.
- NIMS ICS 100, 200, 700, 800 must be obtained within 2 months of hire.

**ESSENTIAL FUNCTIONS OF THE JOB**

- Respond to emergency medical calls, accidents, and other emergency situations involving threat to human life.
- Perform emergency diagnostic and treatment procedures and administer medications or perform intravenous procedures per protocol and applicable licensure level
- Keeps accurate records of training attended, maintenance performed, and daily activities as directed by superior officer.
- Performs maintenance of facilities, grounds, and equipment by cleaning, inspecting, stocking, repairing and any other maintenance deemed necessary. Maintain inventories of equipment and supplies.
- Performs patient follow-up, in home safety surveys, and authorized in-home care activities to increase public health.
- Maintains a high level of preparedness by frequently and actively participating in training and ongoing educational activities and maintaining continuing medical education training, ongoing training and evaluation or skills maintenance requirements for each licensing period as required for EMT licensing by the State of Nebraska.
- Performs various other duties such as providing information to public, visiting schools, participating in public education programs, processing paperwork and reports, maintaining records.
- Communicates information via radio, telephone or other electronic transmission, direct contact or written report. Coordinates work with other emergency response personnel.

**Knowledge, Ability and Skills*****Knowledge***

- Knowledge of basic life support, CPR and other medical assistance techniques and use of approved medications; all phases of patient care and transport at the Basic Life Support (BLS) level.
- Knowledge of equipment used for patient care such as defibrillators and vital sign monitors.
- Knowledge of applicable Federal, State, and local laws, statutes, codes, and regulations.
- Knowledge of basic report preparation and business letter writing utilizing proper English, spelling, grammar and punctuation.
- Knowledge of the purposes and uses of a variety of equipment, apparatus, and tools used in emergency medical service operations.
- Knowledge of the State of Nebraska Medical Protocols at the EMT Basic level.
- Knowledge of safety regulations and practices applicable to the City of Hastings for EMS services.

**Ability**

- Stand, walk, ride, sit, kneel, climb, twist, bend, crawl, reach, grasp, push, pull, lift arms above head and perform a variety of similar body movements.
- Talk and hear in person, by telephone and two-way radio; hear medical equipment as well as safety devices and alarms.
- Work in high stress, dangerous situations and apply good judgment in making logical, split-second decisions.
- Apply knowledge of State of Nebraska EMS Protocols to the care and treatment of patients.
- Assess situations, make decisions independently under pressure, prioritize tasks and coordinate resources to accomplish objectives, whether at an emergency scene or in the fire station.
- Ability, including strength, endurance, dexterity and skills, to safely and effectively use all medical apparatus and equipment.
- Work on uneven surfaces using powered and hand tools; and to properly wear all safety equipment.
- See and read gauges, trouble lights and control panel screens.
- Distinguish all primary colors in order to recognize various hazards.
- Work for long periods of time (24-hour periods or more) without sleep or rest due to ongoing emergencies, requiring sustained physical activity or intense concentration.
- Follow directions and function safely under general supervision.
- Analyze and evaluate emergency scene conditions.
- Maintain confidentiality.
- Establish and maintain successful working relationships with those contacted in the course of work.

**Skills**

- Perform duties in response to medical emergencies in accordance with approved fire department protocols; provide basic life support care in accordance with department policies and State of Nebraska EMS Protocols, and to triage patients for transport level determinations.
- Safely drive, operate and maintain the apparatus and equipment used by the department.
- Communicate effectively with those contacted in the course of work during emergencies, as well as routinely when handling questions, complaints, and requests for public service; includes reading, comprehending, and writing the English language.
- Operate computer equipment for data entry, word processing, report writing, graphics and e-mail.
- Prepare detailed and comprehensive reports on calls for service.
- Operate within designated chain of command and maintain crew integrity.
- Preserve evidence and property on an emergency scene.
- Maintain equipment.
- Coordinate activities as assigned.
- Assist specialized rescue teams.

**EQUIPMENT/JOB LOCATION**

*Proficiency in the use and operation of equipment including but not limited to the following:*

- Medical equipment certified to operate such as defibrillator, backboards, stethoscopes, etc.
- Department vehicles such as ambulances
- Office equipment including computer, software, voice radio equipment, telephone, copy machine
- Power and hand tools, water vacuum, mops, brooms, squeegees and other general maintenance equipment
- PPE including gloves, eye protection, boots, and traffic vests.

*The work environment, locations and characteristics described here are representative of those an employee encounters while performing the essential functions of the position:*

**Location**

Indoors, outdoors, in a vehicle, emergency scene

**Health and Safety**

Mechanical hazards, chemical hazards, electrical hazards, fire hazards, communicable disease, physical danger/abuse, emotional stress

**Environmental Factors**

Dirt and dust, noxious odors, noise and vibration, fumes and odors, water/humidity, loud alarms, darkness/poor lighting, elevation, extreme temperatures,

The noise level is usually moderate, except during EMS activities when noise levels may be loud.

The work is not only physically strenuous but can be stressful, sometimes involving life-or-death situations and exposure to death and discomfort.

**PHYSICAL REQUIREMENTS**

Task	Occasionally (1%-33%)	Frequently (34%-66%)	Constantly (67%-100%)
Standing		X	
Walking		X	
Sitting	X		
Reclining	X		
Change of Position	X		
Reaching (extended hands/arm)		X	
Reach across Midline	X		
Handling (hold, grasp, seize, turn)		X	
Fingering (pinch/Pick)		X	
Feeling (perceive attributes of objects)		X	
Crouching/Squatting (bend legs/spine)		X	
Crawling	X		
Balancing	X		
Stooping (bend at waist)	X		
Kneeling	X		
Jumping	X		
Stairs		X	
Scaffolding	X		
Ramp	X		
Pole			
In/Out of Machine	X		
Ladder	X		

**MACHINE CONTROL OPERATION**

Task	Occasional (1%-33%)	Frequently (34%-66%)	Constantly (67%-100%)
Arm/Hand		X	
Leg/Foot		X	
Simple Grasp (grasp lightly)		X	
Firm Grasp (use pressure/force)	X		
Fine Manipulation		X	

**LIFTING**

Task	Occasionally (1%-33%)	Frequently (34%-66%)	Constantly (67%-100%)
Lifting/Lowering	X 50-100 lbs	X 10-50 lbs	X 0-10 lbs
Carrying	X 50-100 lbs	X 10-50 lbs	X 0-10 lbs
Pushing/Pulling (force exerted)	X 50-100 lbs	X 10-50 lbs	X 0-10 lbs

**Vision Requirements** – close vision, distance, color, peripheral, depth perception and ability to adjust focus.

Visual acuity of not less than 20/40 in one eye, and 20/100 in the other eye, corrected to 20/20 in one eye, and 20/40 in the other eye; display adequate color and peripheral vision in both eyes.

**Heavy Work** – Exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly.

**Other** – Speaking and Hearing that will allow individual to safely perform all essential tasks. Examples: voice commands, radio traffic.

